

# **APPROVED MINUTES**

## **MEETING**

of the

## **PERSONNEL AND GOVERNANCE COMMITTEE**

of the

## **MASSACHUSETTS TECHNOLOGY PARK CORPORATION**

October 3, 2024  
Videoconference

A Meeting of the Personnel and Governance Committee of the Board of Directors of the Massachusetts Technology Park Corporation (“Mass Tech Collaborative” or “Mass Tech”) was held on October 3, 2024 via videoconference pursuant to notice duly given to the Directors and publicly posted on the Mass Tech Collaborative website with corresponding notice provided to the Office of the Secretary of State and the Executive Office for Administration and Finance.

The following members of the Mass Tech Collaborative Personnel and Governance Committee were present and participated: Secretary of Housing and Economic Development Yvonne Hao, Chairperson Pamela Reeve, Paige Fetzer-Borelli, and Rupa Cornell.

The following members of the Mass Tech Collaborative staff were present: Carolyn Kirk, Holly Lucas, Brianna Wehrs, Rachael Stachowiak, and Jennifer Saubermann.

Chairperson Reeve observed the presence of a quorum and called the meeting of the Mass Tech Personnel and Governance Committee to order at 12:32 p.m.

### **Agenda Item I      Approval of Minutes**

After a period of brief discussion and upon a motion duly made and seconded, it was VOTED by roll call vote, with Secretary Hao abstaining:

**The Personnel and Governance Committee of the Board of Directors of the Massachusetts Technology Park Corporation, acting pursuant to the authority delegated by the Board of Directors, hereby adopts the Draft Minutes of the Meeting of the Personnel and Governance Committee, held on May 31, 2024, by videoconference, as the formal Minutes thereof.**

### **Agenda Item II      Organizational Update**

Next, Ms. Kirk provided an organizational update, noting that Mass Tech has experienced significant growth in head count over the past year, and she is proud of the caliber of MassTech employees, in particular the Northeast Microelectronics Coalition (NEMC) Hub employees. Ms.

Kirk pointed out that a number of employees have been promoted in recent months or taken on new roles and responsibilities within MassTech. Ms. Kirk also noted two employees from her leadership team have recently departed MassTech – Christine Nolan, Director of the Center for Advanced Manufacturing (CAM) and Brian Noyes, Director of Research and Communications. Ms. Lucas then reported on the recruitment efforts underway to find a new CAM Director. She noted that recent positive press around CAM and the NEMC Hub have likely contributed to the great candidates for the CAM Director that we are seeing. Ms. Kirk then reported on two staff who were recently recognized by industry for their work.

### **Agenda Item III Governance – Executive Committee Recommendations (motion item)**

Ms. Kirk then asked Ms. Saubermann to provide an overview of the status of MassTech Collaborative’s Board of Directors. Ms. Saubermann noted that there are three vacant seats, all of which are designated as higher education institution seats, and of the 20 current board members, seven are serving in expired seats, and four additional seats will expire next month. She then reminded the Committee that the Executive Committee of the Board of Directors consists of the Secretary of Economic Development, or a designee, who by statute serves as the Chairperson, and six individuals elected biennially by the Board from among its members at the Annual Meeting of the Board. Ms. Saubermann explained that at next month’s Annual Meeting of the Board it is time to elect the members of the Executive Committee. She presented a list of the current members of the Executive Committee and the members serving as Vice Chair and Associate Vice Chair. Ms. Kirk explained that MassTech recommends reelecting all members currently serving on the Executive Committee.

After a period of brief discussion and upon a motion duly made and seconded, it was unanimously and without abstention VOTED by roll call vote:

- 1. The Personnel and Governance (“P&G”) Committee of the Board of Directors of the Massachusetts Technology Park Corporation (“MassTech”), acting pursuant to the authority delegated by the Board of Directors, does hereby nominate the following individuals to serve on the Executive Committee of the MassTech Board of Directors, and recommends that the Board of Directors consider the nomination at its next meeting:**
  - **Julie Chen, Chancellor, UMass Lowell**
  - **Rupa Cornell, Vice President, Head Counsel for Vaccine Business Unit, Takeda Pharmaceuticals**
  - **Joseph Dorant, Board Member, Massachusetts Organization of State Engineers and Scientists**
  - **Paige Fetzer-Borelli, Senior Director of Corporate Operations and Public Affairs, Amogy**
  - **Pam Reeve, Chair, The Women’s Edge**
  - **Bogdan Vernescu, Vice President and Vice Provost for Research and Innovation, Worcester Polytechnic Institute**
  
- 2. The following individuals are hereby nominated to serve as the Vice Chairperson and Associate Vice Chairperson of the Board of Directors of**

**MassTech:**

- **Pam Reeve as the Vice Chairperson of the Board of Directors**
- **Bogdan Vernescu as the Associate Vice Chairperson of the Board of Directors**

**Each of the individuals shall serve until a successor is elected or designated.**

Having determined that there was no other business to discuss, Chairperson Reeve adjourned the meeting at 12:55 p.m.

A TRUE COPY ATTEST: (Secretary)

DATE:

**Materials and Exhibits Used at this Meeting:**

1. Draft Minutes for the May 31, 2024, Mass Tech Collaborative Personnel and Governance Committee Meeting (motion item)
2. Organization Update (presentation)
3. Governance – Executive Committee Recommendations (motion item)